

Minutes of IFCA Board Meeting
Wednesday, November 16, 2016, 11:30 EST.
By Conference Call

Present: Ray Hirschfeld, Director, Treasurer, Chair
Joe Bonneau, Director (dropped from call)
Burton Rosenberg, Director, Secretary
Matthew Smith, Director, Vice-President (dropped from call)
Moti Yung, Director, President

Opening

- Meeting called to order, 11:39 EST. Joe and Matthew have Skype issues throughout this meeting and their participation was sporadic.
- Review of previous minutes; hearing no objection the minutes are accepted.

Review of Action Items

- Ray to explore Saint Vincent and the Grenadines for an FC location. Ongoing.
- Moti to propose a mechanism for handling press releases (deferred to closer to end of year). As noted, this item is tabled until end of year.

Report of director activities of this period

- Directors activities were reported; see appendix.

FC16 Barbados:

- Workshop proceedings are done.
- Conference proceedings are delayed, with a December 10th date for submission of author's final versions.
- *Action Item:* Ray to ask conference volume editors to make December 10th a hard deadline. Papers on hand to the editors on December 10th shall be considered the final version.

FC17 Malta:

- *Action Item:* Ray to assess if Adam Back has the time to continue as General co-Chair, and to respond as needed.
- *Action Item:* Matthew to ask Bitt to sponsor FC17.
- *Action Item:* Matthew to ask Overstock to sponsor FC17.

- *Action Item:* Ray to write Google, with CC to Moti, asking that it be a sponsor of FC17.
- *Action Item:* Ray to ask Ahmad about approaching those sponsors that he had solicited for FC16.
- Ray is asking ONRG to fund the student stipend program, making up for the loss of the NSF sponsorship enjoyed for several years.

Site Coordinator Proposal:

- Ray presented his proposal for the compensation of his role as site coordinator. The proposal had been created with extensive email discussion among the board, and Ray sent to the mailing list a possible proposal. The Board requests that an indication of anticipated expenses be given in advance of each site visit.

FC18 Caribbean:

- Ray as opened the fc18.ifca.ai website.
- To avoid conflicting dates with other conferences, the board has identified the following conferences for date planning: RSA, PKCS, CCS, Asia CCS, TCC, PETS, Euro S&P, and NDSS.
- *Action Item:* Moti to find out the dates of RSA.
- *Action Item:* Matthew to find out the dates of EuroS&P and communicate the FC18 dates.
- *Action Item:* Ray to find out the dates of NDSS and communicate the FC18 dates.
- *Action Item:* Burt to check dates of CCS and PKC and communicate the FC18 dates.
- Ray has visited Aruba and will ask for quotes from hotels there. One hotel has a small beach, a private island, and is associated with a lower-priced downtown hotel.
- Ray will visit Curacao in February. Ray continues to investigate the location of St Vincent and Grenadines.

FC19 Caribbean/Latin America:

- No progress to report.

FC20 Asia/Indian Ocean:

- Ray is to make a site visit to the Seychelles. Ray has purchased air transport, having been led to believe room and board will be provided. However, the offers for room and board did not materialize, or were rescinded. Ray is asking the board for advice on how to proceed, and to authorize spending of around \$160 a night for hotel, plus food, if the decision is for him to continue with the site visit.

New and concluding business:

- Ray asks for suggestions for alternative teleconferencing systems than Skype.
- *Action Item:* Burt to ask the University of Miami about providing a teleconferencing service.
- *Action Item:* Ray to ask MIT about providing teleconferencing services, through their Alumni services.
- Next meeting Tuesday 17 January, with a time to be decided by email.
- The hotel in Malta has proposed an early-booking incentive to conference attendees, that the hotel will provide a complimentary arrival transfer from the airport for those conference attendees who book before January 16.
- *Action Item:* Ray to put hotel and travel information on the FC17 website.
- Ray asks if the registration fees for FC17 should settle in euros or dollars.
- There is no other new business from the floor.
- Meeting adjourned at 1:02 PM EST

Appendix: Agenda

- minutes of previous meeting(s)
- review of action items
- report of activities this period
- FC16 Barbados
proceedings
- FC17 Malta
general/local organization
student stipend funding
sponsorship
- Site Coordinator compensation
- FC18 Caribbean
dates/website
location
- FC19 Caribbean/Latin America
- FC20 Asia/Indian Ocean
site inspection Seychelles
- new and concluding business
next meeting date

Appendix: Activities of Directors

* Ray's Activities:

- put up sponsorship page on FC17 website
- updated ifca.ai website
- finalized Star Alliance and Lufthansa Group discount agreements
- updated student stipend text for CFP (with Burt)
- put up CFP page on FC17 website
- participated in discussion and selection of FC17 workshop proposals, including contacting proposers for additional information
- attended Flanders dinner, Amsterdam
- finalized contract negotiations with Malta DMC
- sent out workshop notifications
- contacted ONRG about CSP funding for FC17
- continued WorldPay customer verification process
- obtained C.E.G. directors information and formalized IFCA trust arrangement
- closed Scotiabank Anguilla bank account (with Vince Cate)
- set up server space and ftp accounts for FC17 workshops
- attended fam trip to Aruba (cost to IFCA: \$13)
- renewed sam.gov registration
- followed up with FC16 program chairs about proceedings
- transferred funds to foundation for FC17 and paid initial deposit to Malta DMC
- liaised with FC17 program chair about special submission, final CFP, and submission status
- contacted insurance company about coverage for FC17
- usual treasurer and chair duties

* Burt's Activities:

- normal duties of secretary and director.

* Matt's Activities:

- normal duties of vice-president and director.

* Moti's Activities:

- normal duties of president and director.

Appendix: Open Action Items

1. Ray to explore Saint Vincent and the Grenadines for an FC location.
2. Ray to ask MIT about providing teleconferencing services, through their Alumni services.
3. Ray to put hotel and travel information on the FC17 website.
4. Ray to assess if Adam Back has the time to continue as General co-Chair, and to respond as needed.
5. Ray to ask conference volume editors to make December 10th a hard deadline. Papers on hand to the editors on December 10th shall be considered the final version.
6. Ray to write Google, with CC to Moti, asking that it be a sponsor of FC17.
7. Ray to ask Ahmad about approaching those sponsors that he had solicited for FC16.
8. Ray to find out the dates of NDSS and communicate the FC18 dates.
9. Moti to propose a mechanism for handling press releases (deferred to closer to end of year).
10. Moti to find out the dates of RSA.
11. Matthew to ask Bitt to sponsor FC17.
12. Matthew to ask Overstock to sponsor FC17.
13. Matthew to find out the dates of EuroS&P and communicate the FC18 dates.
14. Burt to check dates of CCS and PKC and communicate the FC18 dates.
15. Burt to ask the University of Miami about providing a teleconferencing service.

End of Minutes
