

## **Conference Call IFCA Board of Directors, Monday July 25<sup>th</sup> 2005, 14:00 GMT**

**Present:** Jean Camp, Director, President, Chair  
Ray Hirschfeld, Director, Treasurer  
Stuart Schechter, Director  
Duncan Goldie-Scot, Director  
Hinde ten Berge, Director, Secretary

### **Agenda:**

1. Call to order
2. Discuss & approve previous minutes
3. Report on action items from previous meeting
4. Set final location for '06
5. Develop a plan for using Ray's specifications, medium terms planning
6. Set date for '06
7. Detailed bylaw review
8. 2005 budget approval pending one sponsor (France Telecom) and Moti's receipts
9. New business
10. Close.

### **2. Discuss & approve previous minutes**

Motion: to approve the minutes of the IFCA Board of Directors meeting of 25<sup>th</sup> of June 2005

All in favor: motion carried.

### **3. Report on action items from previous meeting**

See action items list

### **4. Set final location for '06**

Motion: to hold FC'06 in Anguilla from February 27<sup>th</sup> – March 2<sup>nd</sup>/3<sup>rd</sup>

All in favor: motion carried

Action item: Duncan to contact nCipher on possible sponsorship

### **5. Develop a plan for using Ray's specifications, medium terms planning**

?? Who's quote?? Base rate is 25\$/month, SQL included, except mail server.

Action item: Jean to send specs to SpeedHost and get quotes.

### **6. Set date for 06 by next meeting**

See 4.

### **7. Detailed bylaw review**

Postponed. Everybody to review the bylaws within two weeks.

## **8. 2005 budget approval pending one sponsor (France Telecom) and Moti's receipts**

Motion: to close the financial books for FC'05 on August 11<sup>th</sup>, 2005, pending Moti Yung's and Lynne Coventry's receipts

All in favor: motion carried.

Action item: Ray to contact Moti Yung and Lynne Coventry warning them they need to send in their receipts before August 11<sup>th</sup>, 2005.

Motion: to have a 90 days deadline to file receipts for travel reimbursement

All in favor: motion carried.

## **9. New business**

Hinde: FC'05 proceedings are almost ready to be sent out.

Ray: Telcordia has helped to set up the submission server. We should get them a copy of the proceedings.

Action item: Ray to ask Giovanni to send the address of Telcordia to Hinde.

Stuart: The program chairs are waiting for the final location and dates for FC'06.

Action item: Ray to inform the program chairs about the final location and dates for FC'06.

## **10. Close.**

Meeting adjourned at 16:16 GMT.

### **LIST OF PENDING ACTION ITEMS**

#### **Hinde ten Berge**

No date set Hinde to gather financial overhead figures from past years and other conferences with help of the Directors.

No date set Hinde to find information about prior conference attendees (names, affiliation, email addresses) and send to Duncan. If the records are not complete Ray can look for the information in the original databases.

#### **Jean Camp**

No date set Jean to send updated version of the Annual Meeting agenda to the directors mailing list for approval

No date set Jean to send specs to SpeedHost and get quotes.

#### **Duncan Goldie-Scot**

No date set Duncan to contact nCipher on possible sponsorship

#### **Ray Hirschfeld**

No date set Ray to contact Moti Yung and Lynne Coventry warning them they need to send in their receipts before August 11<sup>th</sup>, 2005.

No date set Ray to ask Giovanni to send the address of Telcordia to Hinde.

No date set Ray to inform the program chairs about the final location and dates for FC'06.