

## Minutes of IFCA Board Meeting

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Thursday, 9 October 2007, 15:00 GMT.

By Conference Call.

**Present:** Ray Hirschfeld, Director, Treasurer, Acting Chair  
Hinde ten Berge, Director, Vice-President  
Jean Camp, Director, President  
Burton Rosenberg, Director, Secretary  
Stuart Schechter, Director  
Radu Sion, Program Chair FC08

### Minutes

- Meeting called to order 15:08 GMT. With Ray, Jean and Burt in attendance. Stuart had asked Ray to be acting chair until he arrives at meeting.
- Ray moves to accept minutes of last meeting; Burt seconds; all approve.
- Hinde joins conference.
- *Review of action items:*
  - Burt to retrieve bylaws: deferred to next meeting.
  - Ray to close FC06: deferred to next meeting.
  - Ray will present Barbados proposal: presentation on agenda for this meeting.
  - Ray to present FC10 location proposal in December meeting: in progress.
  - Burt and Ray to present board with options for a new Anguilla registered office at November meeting: in progress.
  - Stuart, Ray and Burt to refine voting proposals by next meeting: proposals posted to wiki and on agenda for discussion.
  - Jean to contact Grace Hopper, Systers, ACM and CRA for conference advertisement: done.
  - Ray to have Radu submit FC08 budget: on agenda for this meeting.
- 2008 Conference Budget Review
  - Radu joins meeting at 15:18 GMT.
  - Prices have been set as \$75 accompanying person, \$275 student, \$575 academic plus \$100 late fee, and \$950 corporate plus \$100 late fee.
  - Budget balances even with no sponsorship.
  - Short papers and panels are new this year. It is expected these features will increase attendance from 60 to 75.

- Sponsorship: nothing confirmed. Specific leads are assigned to specific people. Hinde to contact nCipher, Jean to contact PGP, Ray to contact Everbank, Stuart to contact Google.
  - *Action item*: All directors to look at budget and comment by email within the next week.
  - Radu leaves meeting.
- Barbados Proposal: *Action item*: Ray to negotiate a better rate.
  - Voting: *Action item*: Hinde to add to the voting proposals a system used by a certain Dutch political party by next meeting.
  - *New Business*
  - The FC07 proceedings are being held up by USEC papers. Ray and Hinde would like that the board instruct Sven to proceed immediately with the publication of the proceedings.
  - Jean leaves conference at 12:30 EDT.
  - Ray asks about documents and archives. The auditor in Vancouver wants to dispose of the archives. Hinde believes the originals should be with the registered office and a copy be with the officer concerned with that particular type of document.
  - *Action item*: Burt to confirm that the registered office under consideration will accept being the document archive.
  - *It is resolved*: Stuart moves to authorize Ray to request that the originals of IFCA documents now held by the auditor be sent to him. Hinde seconds; Stuart, Burt and Hinde for; Ray abstains. The motion carries.
  - The issue of an owed amount to the Tobago Hilton for a lunch is still current. The board wanted communicated to the hotel its priority that the Tobago hotel fix the billing issues experienced by some certain participants before the settling of the omitted lunch charge.
  - The next meeting will be 8 November, 2007, at 16:00 GMT.
  - Ray moves to adjourn; Hinde seconds; all in favor. Board adjourns as 12:50 EDT.

## Appendix: Agenda

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1. Accept previous minutes
2. Review of action items
3. 2008 Conference Budget Review
4. Barbados proposal

5. Voting Proposals Round Two
6. New Business
7. Next meeting

#### **Appendix: Review of Action Items**

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1. Burt to retrieve bylaws by next meeting.
2. Ray to close FC06 by October meeting.
3. Ray to present FC10 location proposal in December meeting.
4. Burt and Ray to present board with options for a new Anguilla registered office at November meeting.
5. All directors to look at budget and comment by email within the next week.
6. Ray to negotiate a better rate for Barbados accommodations, by next meeting.
7. Hinde to add the voting system in current use by a certain organization to the list of voting proposals under consideration.
8. Burt to confirm that the registered office under consideration will accept being the document archive.
9. Ray to communicate to hotel that the board's priority is to fix the billing issues experienced by some certain participants rather than the omitted lunch charge.

#### **End of Minutes**

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