

Minutes of IFCA Board Meeting _____
Thursday, 15 November 2007, 16:00 GMT.
By Conference Call.

Present: Stuart Schechter, Director, Chair
Hinde ten Berge, Director, Vice-President
Jean Camp, Director, President
Ray Hirschfeld, Director, Treasurer
Burton Rosenberg, Director, Secretary
Radu Sion, Program Chair FC08
Gene Tsudik, General Chair FC08

Minutes

- Meeting called to order 16:05 GMT with Stuart, Hinde, Jean, Ray and Burt in attendance. Gene joins at 16:07, and Radu joins at 16:11.
- Approval of last meetings minutes deferred until next meeting.
- Ray proposes that the meeting agenda be rearranged so that items involving conference organizers are handled now.
- Radu summarizes his email discussion of the hotel pricing. The current billing scheme shares the room price over all occupants. He would like billing scheme in which the first person pays the full price of the room. This can be either a higher price for the first person and lower per person supplements for board only, or separate billing for room and board. Gene prefers the second billing scheme, in which food and lodging costs are shown separately.
- Radu contends that for large parties, the combination of advantageous billing and the slightly lower rate of a day pass versus full board makes neighboring hotels significantly cheaper. It is decided that information for neighboring hotels would be posted to the web site.
- Ray says that hotel pricing works out to approximately \$80 for the room and \$80 per person for board.
- Gene gives submissions report.: 87 submissions; 2 PC's members added because of the large number of submissions. Still 12–13 papers per PC. Reviews are due the 21-st, with author notification the 27-th.
- Gene notes that he hasn't yet any invited talks. *Action item:* He would like everyone to help with suggestions. He would like names which are not the usual suspects.
- D.E. Shaw (Radu) and Everbank (Ray) are interested in Silver sponsorship in return for a panel session. This is fine by Gene.

- Ray asks for a program by the end of the month, since participants would like to see the list of accepted papers before deciding to attend, and the room block expires in mid-December.
- Gene leaves conference call at 16:41 GMT.
- *Action item:* Ray will contact hotel to see if billing can be broken out as a room rate and a per person rate.
- Ray and Radu clarified that alternate hotel information should be posted to the web site.
- Radu will use the web interface to insure that conference participants staying at outside hotels will purchase the necessary day pass.
- *Action item:* Radu will email budget to director's email list.
- Stuart notes that our conference registration fees traditionally included food, however this year participants are paying for conference food in their hotel package. There is a discussion of whether the registration fees should be reduced by the food amount.
- Jean leaves conference call at 17:06 GMT.
- There is further discussion about student and accompanying person pricing, given that the registration fee needn't cover food, and a reduction in price can be given to some groups, if desired. Stuart directs Ray and Radu to discuss this off-line.
- *Action item:* Ray and Radu to discuss registration prices, in particular, student and accompanying person registrations.
- Radu regrets he hasn't time to present his proposals for T-shirts, and leaves conference call at 17:12 GMT.
- Hinde leaves conference call at 17:12 GMT.
- *Review of action items:*
 - Burt still to retrieve bylaws.
 - Ray to close FC06: deferred to next meeting.
 - Ray will present Barbados proposal at December meeting.
 - *Stuart moves:* to authorize Burt to move registered office. Ray seconds. Ray and Stuart for, Burt abstains. Motion carries.
 - Hinde's suggested voting system was emailed to directors, closing action item.
 - Burt still to ask proposed registered office if they will accept being the document archive.
 - Sponsorship solicitations have been assigned to board members. Ray to talk to Everbank. Google to be approached via Alma Whitten, most possibly by Jean.

Hinde to continue to try to contact Niko at nCipher. Stuart to contact Adam Shostack at Microsoft for lead.

- Sven is moving ahead with proceedings, USEC included. Currently there are production issues. The subtitle of the volume is to be discussed.
 - Ray contacted Tobago Hilton to communicate that our attendee's issues take priority over the missing lunch charge, in our viewpoint. New contact person at the Hilton is willing to reimburse billing problems. At that point, the problem is on hold.
- The next meeting will be 20 December, 2007, at 16:00 GMT.
 - Ray moves to adjourn; Stuart calls consent. Board adjourns as 17:31 GMT.

Appendix: Agenda

1. Accept previous minutes
2. Review of action items
3. Hotel pricing issues
4. Submission report
5. Voting proposals
6. FC08 budget updates
7. New Business
8. Next meeting

Appendix: Review of Action Items

1. Directors to suggest to Gene the names of invited speakers.
2. Ray will contact hotel to see if billing can be broken out as a room rate and a per person rate.
3. Radu will email budget to director's email list.
4. Ray and Radu to discuss pricing of FC08 registrations.
5. All directors to look at budget and comment by email within the next week.
6. Sven to get FC07 proceedings published.
7. Hinde to contact Nicko van Someren at nCipher.
8. Ray to contact Frank Trotter at Everbank.
9. Stuart to contact Adam Shostack at Microsoft.

10. Jean to contact Alma Whitten at Google.
11. Ray to close FC06 by October meeting.
12. Ray to present FC10 location proposal in December meeting.
13. Burt to retrieve bylaws within two weeks.
14. Burt to move registered office.
15. Burt to confirm that the registered office under consideration will accept being the document archive.

End of Minutes _____