

Minutes of IFCA Board Meeting

Tuesday, 1 June 2009, 16:00 GMT.

By Conference Call.

Present: Jon Callas, Director, Chair
Ray Hirschfeld, Director, Treasurer
Andrew Patrick, Director, Vice-President
Burton Rosenberg, Director, Secretary

Minutes

- Meeting called to order 16:08 GMT.
- Ray moves to accept minutes of previous meeting, Jon seconds. Motion passes unanimously.
- **Review of Action Items:**
- Andrew to talk to Paul Van Oorschot about PC's for FC11, is carried over.
- Andrew to explore non-printed pre-proceedings, is ongoing.
- Ray and Tyler to close FC09 budget, is carried over.
- Ray to contact Pino to start the budgeting process for FC10, is dependent on previous item.
- Ray to close FC07 and FC06 budgets, is ongoing.
- Andrew to talk to Fabian to set time line for FC11, to be done.
- Burt to finish his due diligence, to be done.
- Burt to send format of due diligence letter to list, is closed.
- Burt to follow up on restatement of the 2008 Annual Return and the transfer of shares, to be done.
- Burt to contacted John Carlson of BITS, providing information about FC10. To follow up, in particular to ask about a workshop at FC10.
- **FC10:**
- Radu has asked that the work presented at workshops affiliated with FC10 be included in the proceedings of the conference.
- The discussion showed strong board support for the policy of including in FC conference proceedings papers from affiliated workshops. It was noted that the USEC workshop was included in the FC07 proceedings.
- *Action Item:* Ray to communicate to Radu the board's support.

- Ray is in discussion with the Tenerife Convention Bureau about providing transportation between the airport and the conference hotel.
- Ray is looking at Skyteam Global Meetings for a conference rate on air fare, given that Air Europa is a part of Skyteam and flies Miami-Tenerife direct.
- A day trip to Morocco is proposed FC10 activity. So far it, the suggestions from the travel agents are expensive and time consuming.
- *Action Item:* Jean to look into offering a side trip to Morocco as an activity for FC10.
- Ray provided Pino with a letter in which IFCA endorses the FC10 conference. *Action Item:* Ray will post this letter to the director's list.
- **FC11:**
- Nothing new to report of FC11.
- **FC12:**
- *Action Item:* Ray to contact Helms-Briscoe associate in London concerning agreeing to be the site selection company for FC12.
- Ray has continued to make contacts for FC12 and future FC's, including recent discussions with conference and tourism representatives from the Azores, Madeira, Puerto Rico and Aruba.
- **Concluding business:**
- Next meeting set for July, Tuesday 7 at 16:00 GMT.
- Ray moves to adjourn, Jon seconds, all in favor. Meeting adjourned at 16:40 GMT.

Appendix: Agenda

1. Accepting the minutes
2. Action items from last meeting
3. FC10 Tenerife
4. FC11 St. Lucia
5. FC12
6. New and concluding business

Appendix: Open Action Items

1. Andrew to talk to Paul Van Oorschot about PC's for FC11.
2. Andrew to explore non-printed pre-proceedings.
3. Ray and Tyler to close FC09 budget.
4. Ray to contact Pino to start the budgeting process for FC10.
5. Ray to close FC07 and FC06 budgets.
6. Ray to contact Helms-Briscoe associate in London concerning agreeing to be the site selection company for FC12.
7. Andrew to talk to Fabian to set time line for FC11.
8. Burt to finish his due diligence.
9. Burt to follow up on restatement of the 2008 Annual Return and the transfer of shares.
10. Burt to contact people in BITS and establish a forum within which BITS/FSTC is to participate in FC10.
11. Ray to communicate to Radu the board's support for including workshop papers in the conference proceedings.
12. Ray to post to director's list the letter from the board to Pino in which IFCA endorses FC10.
13. Jean to look into offering a side trip to Morocco as an activity for FC10.

End of Minutes
