

Minutes of IFCA Board Meeting
Tuesday, 22 September 2009, 16:00 GMT.
By Conference Call.

Present: Jon Callas, Director, Chair
Ray Hirschfeld, Director, Treasurer
Andrew Patrick, Director, Vice-President
Burton Rosenberg, Director, Secretary

Minutes

- Meeting called to order 16:10 GMT/12:10 EDT.
- Ray moves to accept minutes of previous meeting, Jon seconds. Motion passes unanimously.
- **Review of Action Items:**
- Pino will have a draft budget for FC10 by the next meeting.
- Ray has given Pino sponsorship contact information.
- Ray has asked Radu to ask Program Committee for sponsorship ideas.
- Burt and Jon report that their inquiries for conference call facilities have yielded little of use. Possibilities include the Univ of Miami, with both an 800 number and an internal bridge (local Miami number), prices were given, or various other ideas, including Ventrilo, Secondlife, and Skype. This conference call uses a bridge courtesy of MIT, and Ray set that up. It is also a possibility to continue to use this bridge. It was decided to attempt to use Skype. Jon will organize; the other directors are to send their Skype ID's.
- Jon is working with people at PGP about FC sponsorship.
- Burt to send an email to the directors indicating the types of materials that should be sent, as soon as possible, to C.E.G. in order to satisfy the due diligence requirements.
- The annual return for 2008 states Hinde as vice-president, whereas in fact at that time Andrew was vice-president. It was decided not to proceed with a restatement of the 2008 annual return. Burt is to contact C.E.G. and inform them of this decision.
- Burt contacted BITS by email, without response.
- Jean to look into offering a side trip to Morocco as an activity for FC10.
- **FC10:**

- Ray expects Pino will have a budget ready for the next meeting. Asks directors to inform the Pino of required travel support.
- Andrew notes that it might be time to start booking flights. Radu has pushed back the submission deadlines for FC10. Ray and Andrew express mild concern over the low number of submissions, however, papers tend to come in shortly before the deadline.
- Jon will look into PGP sponsorship; Ray will look into Everbank sponsorship; Pino will look into the other sponsors for whom we have contact information, i.e. Nokia, HP and Google.
- The registration program should be provided to Pino. She has a server to host the registration system and a system admin/programmer to install and modify the code.
- **FC11:**
- Andrew has a detailed proposal from Fabian for FC11, St. Lucia. Andrew will talk with Fabian concerning his interest in being local arrangements chair or General Chair.
- Ray has emailed Andrew his comments on the proposal. Some of the issues are: accommodating attendees bringing children; cut-off dates for room block release; pricing for Bar-B-Que; cheaper budget accommodations.
- Brief discussion of Program Chair. Andrew thinks that from what happens with members of the program committee of FC10, we will have thoughts for the PC for FC11.
- **FC12:**
- The University of Technology in Jamaica was suggested as a possibility, with Sean Thorpe being local chair. Ray will contact Thorpe and Helms-Briscoe about this.
- **New business:**
- No new business.
- **Concluding business:**
- Next meeting set for October 27 at 16:00 GMT.
- Ray moves to adjourn, Jon seconds, all in favor. Meeting adjourned at 16:57 GMT/12:57 EDT.

Appendix: Agenda

1. Accepting the minutes
2. Action items from last meeting
3. FC10 Tenerife
4. FC11 St. Lucia
5. FC12
6. New and concluding business

Appendix: Open Action Items

1. Pino to provide a draft budget by next meeting
2. Ray to speak to Helms-Briscoe and Thorpe about Jamaica for FC12.
3. Andrew will talk with Fabian concerning his interest in being local arrangements chair or General Chair.
4. Jon to arrange the details of the next conference call on Skype.
5. Jon to look into possible advocates inside PGP to ask for PGP sponsorship.
6. Burt to ask C.E.G. not to bother restating the 2008 Annual Return.
7. Burt to follow up with C.E.G. concerning transfer of shares.
8. Burt to email directors with guidance for sending due diligence items to C.E.G.
9. Jean to look into offering a side trip to Morocco as an activity for FC10.

End of Minutes
