

Minutes of IFCA Board Meeting
Thursday 19 November 2009, 17:00 GMT.
By Conference Call.

Present: Ray Hirschfeld, Director, Treasurer, acting chair
Andrew Patrick, Director, Vice-President
Burton Rosenberg, Director, Secretary

Minutes

- Meeting called to order 17:01 GMT/12:01 EST.
- Ray moves to postpone review of prior minutes until next meeting.
- **Review of Action Items:**
- It was noted that all directors had submitted the share transfer agreement to C.E.G.
- It was noted that many of the directors have submitted due diligence, or were in progress to do so.
- Directors are in progress to submit travel and accommodation requirements for FC10 to Pino.
- Prices and travel information posted to web site. Overall, more travel information should be on the web site, e.g., travel times.
- At this point in the meeting, the issue of the travel agent's "weird" policy on payments was mentioned: travel agent requires a copy of the credit card and a photo ID. Ray said he had already asked Pino to ask the travel agency to modify this policy.
- Andrew has spoken to Fabian. Fabian has agreed to be general chair of FC11. Fabian has contacted the proposed conference hotel to provide quote. Board to arrange a conference call with Fabian to discuss FC11.
- Selection of FC11 program chair is an action item.
- Ray has attended the FSTC meeting in Washington, DC, and will report later in the meeting.
- **FC10:**
- *Action Item:* Board to consider director nominations for the upcoming AGM. Ray wants to know if we will provide nominations in order to avoid no-candidate situation. Ray tables the discussion.
- Ray reports that the Miami-Tenerife direct flight offered by Air Europa ends service on January 9, and is therefore not an option for travelers to FC10.

- Radu has reported that he is pleased with the number and quality of accepted submissions.
- The board had expected further review of the FC10 budget. To be continued.
- Ray is working with the web site administrators at Universidad de La Laguna on the registration software. We are using RBS WorldPay (formerly Bibit) as the payment processor.
- **FC11:**
 - Board to identify exact roles and provide specific guidance for PC and GC of FC's. Ray reminds the board that in the past we have wanted such guidelines, and proposes that we move forward on the creation of a document. Andrew thinks that the IACR guidelines should be the starting point. Ray believes that IFCA has the debriefing documents of previous FC chairs that should inform said document.
 - Progress on FC11 was covered during the review of action items: Andrew has spoken to Fabian. Fabian has agreed to be general chair of FC11. Fabian has contacted the proposed conference hotel to provide quote. Board to arrange a conference call with Fabian to discuss FC11.
- **FC12:**
 - On track.
- ***New and concluding business:***
 - Ray has attended an FSTC meeting in Washington, DC, and will report about that to the board at a future meeting.
 - Next meeting set for December 8 at 17:00 GMT.
 - Ray moves to adjourn, Andrew seconds, all in favor. Meeting adjourned at 17:23 GMT/12:23 EST.

Appendix: Agenda

1. Accepting the minutes
2. Action items from last meeting
3. FC10 Tenerife
4. FC11 St. Lucia
5. FC12
6. New and concluding business

Appendix: Open Action Items

1. All Directors to provide due diligence to C.E.G.
2. All Directors to provide Pino their conference support requirements.
3. Pino to post prices and travel information to conference web site.
4. Board to discuss Director nominations.
5. Board to discuss selection of FC11 Program Chair.
6. Board to arrange conference call with Fabian.
7. Board to identify exact roles of PC and GC, with specific guidance to those positions, and create document.
8. Ray to report about his participation in the FSTC meeting.
9. Jean to double-check on a possible side trip to Morocco from FC10.

End of Minutes
