

Minutes of IFCA Board Meeting
Thursday 10 February 2011, 17:00 GMT.
By Conference Call.

Present: Ray Hirschfeld, Director, Treasurer, Chair
Jon Callas, Director, Vice President
Sven Dietrich, Director
Andrew Patrick, Director, President
Burton Rosenberg, Director, Secretary

Minutes

- Meeting called to order 17:00 GMT/12:00 EST.

Review of action items

- Burt has received a revised quote from Arc International for event insurance, providing liability coverage for FC11. Ray moves to purchase said insurance, Jon seconds, the vote is unanimous in favor, the motion carries.

Action item: Burt to have corrected in the quote the country in which the event occurs, changing it from BWI to St. Lucia.

Action item: Burt to arrange purchase of quoted event insurance.

- *Action item:* Ray to send immediately to director's list all quotes that he has for FC12 locations.
- Ray has assessed the interest of a possible FC12 PC.

FC11 St. Lucia

- With sponsorships and strong registration results, the budget is on track. Ray has given authority to chairs to move forward on additional spending.
- We have one gold, one silver, and two bronze sponsors, and about \$47,000 in registration receipts so far.
- *Action item:* Sven to remind FC11 chairs that each paper must be associated with an academic or corporate registration.

There is the edge case of an author with a student registration and papers in both the conference and a workshop, and while the conference paper also has an academic registrant, the workshop paper does not. It was decided that in this case a student registration for the workshop paper is sufficient.

- Andrew volunteers to consider accompanying person amenities, possibly including a wiki and a meet-and-greet.

Action item: Andrew to talk to Steven about an FC11 accompanying persons wiki.

- Andrew reports on the Google ads: 188,000 views, 281 clicks, 435 Canadian dollars spent. The board decides to stop further ads, and the ads were in fact stopped on February 9th.

Action item: Ray to send Andrew the server logs, so that Andrew can analyze Google ad's effectiveness.

- Sven remarks that the board had no communication with workshop chairs during this year's planning of FC11, with the exception of himself. Future FC's should address this, and keep the workshop chairs closer to FC planning and board discussions.

FC12

- Andrew has been talking to people, and there is a question of why FC is going to the Far East when FC has always been in the Caribbean.
- Burt and Sven also voice that FC should stay in the Caribbean.
- Ray notes that FC has taken place outside the Caribbean, once in the Canaries and now in Asia in order to accommodate foreign attendees, who have always had to make the long trip to the conference.
- There was a discussion of the PC for FC12. After some discussion, it was agreed that the board will talk to prospective PC's at FC11, and have the matter settled and the PC announced before the end of the conference.

FC13

- It is felt that if FC12 is held in Asia, then FC13 should be held in the Caribbean.
- Ray presents Bonaire as a possible FC13 location. Bonaire is very quiet, with great scuba diving and little else. The conference venue would be at a less expensive three star hotel. However there is a nearby luxury hotel that participants might chose.

Copyright

- Andrew will speak to the copyright issue in his President's report at the Annual General Meeting.
- The board is for protecting author's rights, and the original intent of the transfer to IFCA of copyright was to avoid Springer requiring that copyright be transferred to them.

New and concluding business

- Next meeting is set for Sunday, 27 February, at 12:00 local time, in St. Lucia.
- The chair, hearing no objection, adjourns meeting at 1:12 EST, 18:12 GMT.

Appendix: Agenda

1. FC11 St. Lucia
2. Minutes of previous meeting
3. Review of action items
4. FC12 Japan/Thailand
 - (a) Location and dates
 - (b) Program chair
 - (c) General chair
5. FC13 and FC14 Americas, Europe/Africa
 - (a) Locations
 - (b) Rotation order
6. New and concluding business

Appendix: Open Action Items

1. Ray to close FC10 budget.
2. Burt to have corrected in the quote the country in which the event occurs, changing it from BWI to St. Lucia.
3. Burt to arrange purchase of quoted event insurance.
4. Ray to send immediately to director's list all quotes that he has for FC12 locations.
5. Ray to contact Alfred Hofmann at Springer concerning copyright.
6. Jon to talk to the FC11 author about his copyright concerns.
7. Sven to remind FC11 chairs that each paper must be associated with an academic or corporate registration.
8. Andrew to talk to Steven about an FC11 accompanying persons wiki.
9. Ray to send Andrew the server logs, so that Andrew can analyze Google ad's effectiveness.

End of Minutes
