

Minutes of IFCA Board Meeting
Friday, 4 March 2011, 17:37 AST.
Bay Gardens Beach Resort, St. Lucia.

Present: Ray Hirschfeld, Director, Treasurer, Chair
Sven Dietrich, Director, President
Tyler Moore, Director, Vice President
Burton Rosenberg, Director, Secretary
Moti Yung, Director

Minutes

- Meeting called to order 17:37 AST.
- A motion is made to revise the previous election of officers. The proposed slate is Sven, President; Tyler, Vice President; Ray, Treasurer; Burt, Secretary. Motion carries unanimously.

FC12 and FC13

- If FC12 were in Japan, it was proposed to be the last week of March or the first week of April. The beaches of Okinawa open the first week of April.
- Moti voices support for Barbados, and postponing Japan to 2013.
- Ray to get quotes for Bonaire, Barbados, and Martinique, and will re-quote Okinawa for the later dates.

Transparency

- Moti advises quick publishing of minutes on the main IFCA web site.
- Summary budgets are to be placed online on the IFCA web site.
- Current year budgets are generally not available for the AGM due to uncertainties in both expenses and revenues.
- The board will prepare summary budgets according to transparency guidelines. The summary budget will present expenses and revenues by sub-item; the following specific categories will be clearly stated: director's compensation, cost of PC, GC, and invited speakers, IFCA dues, food, and proceedings. The summary budget will include number of participants, with revenue categorized by corporate, student and non-student.
- *Action item:* Ray to make space on the IFCA web server for the archive of minutes.

- *Action item:* Ray to create a summary budget for FC09, following the transparency guidelines minuted above.
- Each board meeting will have an agenda item where directors and officers state IFCA business performed since the last meeting.
- Tyler asks for an annual compendium of such IFCA business performed by directors and officers.

Governance

- *Action item:* Moti to draft PC guidelines.
- *Action item:* Tyler to draft GC guidelines.

Student support

- Ray reports on current policy: we try to support students, and seek sponsorships for students. The registration fee is set below cost and the board gives the GC all latitude to waive registration fees for students. We have not yet ever provided travel for students.
- Tyler feels that having eliminated director compensation, student travel stipends should now be offered.
- *The board affirms that:* It has been and will be the policy of IFCA to provide registration fee waivers for students who have papers in the conference, at the discretion of the GC.
- *The board affirms that:* It will find funding sources for students.

Publicity

- Moti notes that the conference has real results, and there should be publicity for these results, e.g. press releases.
- *Action item:* Moti to develop a strategy for press releases.

Policies concerning directors

- Ray believes that the current practice/informal policy is that directors cannot present papers to the conference. Ray believes that the reason for this is that board members can assert influence in favor of accepting their papers. An acceptance of a paper by a board member would be a form of compensation to the board member, and hence an appearance of impropriety.
- Moti counters that PC members can submit, and they are even more influential in the process of paper acceptance. Furthermore, the fear of an appearance of impropriety is misplaced, and in fact a prohibition against board submission looks like a greater impropriety, as it puts a wall between the director and full involvement in the conference, and makes the board seem less credible.

- *Action item:* Burt to research guidelines and the minutes and to report at the next board meeting whether board members are free to submit papers to the conference.
- Burt moves, Moti seconds, the following motion:
- *Resolved that:* The board affirms the resolution passed by the membership at the March 1, 2011 AGM; this does not preclude compensation of directors or others for services to the association in advancing the conference and affiliated activities.
- Ray and Sven abstain; Burt Moti and Tyler are for; the motion carries.

New and concluding business

- The next meeting is set for Tuesday 22 March, GMT 15:00, by conference call.
- The chair, hearing no objection, adjourns meeting at 19:20 AST.

Appendix: Agenda

1. FC12 and FC13
2. Transparency
3. Governance
4. Student support
5. Publicity
6. Policies concerning directors
7. New and concluding business

Appendix: Open Action Items

1. Ray to close FC10 budget.
2. Ray to make space on the IFCA web server for the archive of minutes.
3. Ray to create a summary budget for FC09, following the transparency guidelines.
4. Ray to contact Alfred Hofmann at Springer concerning copyright.
5. Jon to talk to the FC11 author about his copyright concerns.
6. Moti to draft PC guidelines.
7. Tyler to draft GC guidelines.
8. Moti to develop a strategy for press releases.
9. Burt to research guidelines and the minutes and to report at the next board meeting whether board members are free to submit papers to the conference.

End of Minutes
