

Minutes of IFCA Board Meeting

Thursday, 13 December 2012, 15:00 GMT.
By Conference Call

Present: Ray Hirschfeld, Director, Treasurer, Chair
Sven Dietrich, Director, President
Tyler Moore, Director, Vice President
Burton Rosenberg, Director, Secretary

Minutes

- Meeting called to order 10:00 EST/15:00 GMT.
- Minutes of meetings held 6/18, 7/31 and 9/6 are accepted.

Review of Action Items

- Sven to investigate a student stipend grant from the NSF, in progress.
- Sven to reach out to people he knows in Korea for FC13 publicity, in progress.
- Tyler to write GC guidelines, in progress.
- Tyler to study exactly how to organize the archive of IFCA documents and the referencing from the conference program page of the conference papers, in progress.
- Burt to get C.E.G. to quote a price for its services, including bills for past work, in progress.
- Ray to draft a new copyright form, in progress.
- Ray to contact Ahmad and/or Kazue and ask them to update workshop information on the FC13 homepage, completed.
- Ray to contact Ahmad and/or Kazue and ask them to ask workshop organizers to be contacted to get links to their workshop homepages, completed.
- Ray to forward to Kazue and Ahmad the agreed-upon wording for the stipend announcement, completed.
- Ray to contact Google to ask that they repeat their student sponsorship program of last year, in progress.
- Ray to talk to Kazue about FC13 publicity through Asiacrypt, completed.
- Ray to ask Kazue to put sponsorship links on the website as early as possible, completed.

Report of director activities of this period

- Directors activities were reported; see appendix.
- Ray adds that among his activities he toured northern Thailand, in an arranged trip after a trade fair. However, the trip was not fully funded by trade organizations, and it cost IFCA \$400. He notes that the amount is inside of discretionary spending guidelines, but even so, he intends in the future to bring such spending before the board for authorization.

FC13 Okinawa

- Transportation during FC13 will rely on public transportation, in particular, for transfer from airport and daily transport of students from the budget accommodations.
- Currently the budget is in the red \$4,000. The deficit is under the assumption of 85 attendees, and it is likely there will be more attendees.
- NSF and ONRG will be approached for funding. Kazue will be submitting the ONRG request soon.
- Ray will contact Everbank and Google. Sven will contact Paypal and IBM.
- A round trip deal for \$1,000 airfare is being pursued. Authors should be informed, through Ahmed, to wait if they can before booking their flights.

Future FC's

- **FC14 Barbados:**
 - Tyler is unsure if he can accept the GC role for FC14.
 - FC14 will be held the last week of February, at the Accra hotel.
- **FC15 Caribbean:**
 - Puerto Rico for FC15 was discussed, with Tyler giving positive endorsements of his experience at a conference there recently.
 - Ray suggests St. Petersburg, Florida as an alternative. Burt mentions that Sanibel or Captiva might be more enticing.
 - The thought is to proceed with a contract with the Intercontinental in San Juan, Puerto Rico, with Florida as a backup.
 - *Action Item:* Tyler to discuss with Sean dropping Jamaica as a candidate location for a future FC.
- **FC16 20-th Anniversary:**
 - The board would like to hold FC16 in Anguilla.
- **FC17:**

- Locations mentioned include the Azores, Cape Verde, San Tome and Principe.

IFCA corporate/association business

- There was a brief discussion of the directors' satisfaction or dissatisfaction with Easy Chair. It was decided that such matters were at the discretion of the Program Chair, and IFCA will not have a policy at this time.
- Ray continues to work on copyright and foundation issues.
- *Action Item:* Ray to draft IFCA bylaw amendments for presentation to membership at the next AGM.
- Burt reports that he called C.E.G. on September 11 and spoke with Graham about billing. Graham says the ball is squarely in his court to respond to our requests for a bill, and did not want to discuss anything precisely until he has reviewed the matter.
- Board nominations to be proposed at the next AGM were discussed, but the discussion was deferred until Moti was also in attendance.

New and concluding business

- Next meeting will be to discuss the budget, and only the budget, set for Tuesday, 18 December, at 10:00 EST/15:00 GMT.
- Meeting adjourned at 12:00 EST/17:00 GMT.

Appendix: Agenda

- minutes of previous meeting(s)
- review of action items
- report of activities this period
- FC13 Okinawa
 - budget
 - sponsorship/grants
- Future FC planning
 - FC14 Barbados
 - FC15 Caribbean
 - FC16 20th anniversary
 - FC17 Europe/Africa?
- IFCA corporate/association business
 - EasyChair
 - actions in progress (if not covered in review of action items)
 - copyright
 - registered office
 - foundation

- amendments
- nominations
- new and concluding business
- next meeting date

Appendix: Activities of Directors

* Tyler's Activities

- Participated in informal conference calls advising Kazue Sako on FC13 arrangements September 6, October 30, November 14.
- Corresponded with Sean Thorpe regarding FC14 bid from Jamaica, offered feedback, and after discussing with board members, decided against pursuing Jamaica as an option.
- Collated information on historical FC paper submission and acceptance statistics at the request of FC13 PC chair Ahmad-Reza Sadeghi
- Discussed with Nicolas Christin the possibility of organizing a panel on Bitcoin involving the operators of Japanese-based Mt. Gox, the largest Bitcoin currency exchange
- Raised awareness to FC at a Department of Homeland Security conference on Cyber-Insurance, the APWG eCrime Researchers Summit, and the Virus Bulletin conference.

* Ray's Activities:

- corresponded with Kazue concerning FC13 arrangements and budget
- communication with airline for FC13
- communication/negotiation with possible Puerto Rico hotel for FC15
- coordinated with Burt on Springer proceedings order (placed by Burt)
- attended IT&CMA trade fair in Bangkok (cost to IFCA approx. \$150)
- attended post tour to Chiang Rai (cost to IFCA approx. \$400)
- site inspection visit to Sarawak (cost to IFCA approx. \$40)
- attended MICE Place International workshop in Paris (cost to IFCA approx. \$5)
- attended Philoxenia trade fair in Thessaloniki (cost to IFCA approx. \$45)
- attended EIBTM trade fair in Barcelona (cost to IFCA approx. \$5)
- attended post tour to Valencia (no cost to IFCA)
- usual treasurer and chair duties

* Sven

- Normal duties of president

- contacting sponsors
- student support
- Contacted Peter Vessenes of the BITCOIN foundation

* Burt

- Normal duties of secretary

Appendix: Open Action Items _____

1. Sven to investigate a student stipend grant from NSF. Sven to discuss this with the person who put a similar grant program in place for Crypto.
2. Sven to reach out to the people he knows in Korea for FC13 publicity.
3. Tyler to write GC guidelines.
4. Tyler to study exactly how to organize the archive of IFCA documents and the referencing from the conference program page of the conference papers, in progress.
5. Tyler to discuss with Sean dropping Jamaica as a candidate location for a future FC.
6. Moti to write PC guidelines.
7. Moti to send due diligence to C.E.G., or to Burt.
8. Burt to get C.E.G. to quote a price for its services, including bills for past work.
9. Ray to draft a new copyright form.
10. Ray to contact Google to repeat their student sponsorship program of last year.
11. Ray to draft IFCA bylaw amendments for presentation to membership at the next AGM.

End of Minutes _____